**Huaxia Chinese School at Bergen, Inc**

**华夏博根中文学校**

**P.O Box #9180,**

**Paramus, NJ 07652**

[www.hxbg.org](http://www.hxbg.org)

**Board Meeting Minutes**

**Date**: November 7, 2021, 8:00 PM-10:30PM

**Location:** Zoom Meeting

**Attendance Roster:**

**Present:**

王志红 (Zhihong Wang), President

张晓平 (Xiaoping Zhang), Secretary

张为民 (Weimin Zhang), Treasurer

刘一帆 (Yifan Liu), Board Member

李 丽 (Li Li), Board Member

陈国栋 (Guodong Chen), Board Member

王 红 (Mona Hong Wang), Principal

侯恬田（Tiana Hou）BD candidate

**Absent:**

陈 敏 (Joyce Chen), Board Member

**Other Attendees:**

杜红梅 (Hongmei Du), Financial Manager

徐智辉 (Zhihui Xu), Financial Advisor

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| --- | --- | --- | --- |
| Topic | Discussion/Action/Decision | Responsible Person(s) | Status |
| Review and  approve  budget for  academic  year 2021-  2022 | BD reviewed the school budget  submitted by the School Administration for  the 2021-2022 school year.  The estimated total gross profit is $266K, and it is estimated that there will be a deficit of $13K this academic year.  This budget will be the first version for this school year and the second version will be drafted after the beginning of spring semester. | All present | Approved |
| 2020 Tax return status update | 2020 tax return was filed in time. Corrections are needed. | Weimin Zhang | To contact H&R block for an amendment |
| Sponsorship Guideline for Advertisement in Huaxia Chinese School at Bergen | The draft of Sponsorship Guideline for Advertisement in Huaxia Chinese School at Bergen was reviewed. | All present | Approved |